University of Illinois College of Law

On-Campus Interview Program Registration Form

Registration Deadline: June 16, 2017

Employer Name ___________________________________________

Address __________________________________________________

City ___________________________ State ___________ Zip _________

Phone ___________________________ Fax _______________________

Website ___________________________________________________

Offices for which you are hiring* ________________________________

*Please register separately for offices interviewing independently.

Primary Contact Name _______________________________________

Primary Contact Title _________________________________________

Primary Contact Phone ____________________________ Primary Contact Email __________________

Position Title ______________________________________________

Position Type (Check all that apply.)  ☐ Part-time  ☐ Full-time  ☐ Summer  ☐ Temporary

Job Description ______________________________________________

Preferred Qualifications**

**E.g., academic qualifications, law school activities, prior academic/employment experience

Accepting Resumes From (Check all that apply.)  ☐ 2Ls  ☐ 3Ls  ☐ LL.M. Students

Additional Application Materials Requested:  ☐ Unofficial Transcript  ☐ Cover Letter  ☐ Writing Sample

☐ Other (Please Specify): ______________________________________

Number of Schedules ________________________________

Length of Interviews  ☐ 20 minutes  ☐ 30 minutes  ☐ Other (Specify): ______________________________

Schedule  ☐ Standard: The standard schedule runs from 9 a.m. until 5 p.m. with a 20-minute break during each

☐ Other (Specify): ______________________________________

of the morning and afternoon sessions and a one-hour break for lunch from noon until 1 p.m.

Our Fall 2017 On-Campus Interview Program will take place on August 8-10, September 5-7 and September 11-14.

Please indicate your top three date preferences.

First Preference ____________ Second Preference_______________ Third Preference ____________

A limited number of greeting rooms are available for reservation. Please indicate if you would like to reserve a room
to meet with students prior to or following their interviews.   ☐ Greeting Room

Affirmation Regarding Employment Practices

Bylaw 6-3(b) of the American Association of Law Schools requires member schools to pursue a policy of providing its students and graduates

with equal opportunity to obtain employment, without discrimination or segregation on the ground of race, color, religion, national origin, sex,
age, disability, or sexual orientation. Employers working with the University of Illinois College of Law and the Office of Career Planning and

Professional Development are expected to abide by this requirement. I agree, to the extent permitted by law, to abide by the principle of equal

opportunity as set forth in Bylaw 6-3(b) of the American Association of Law Schools.

By: ____________________________ Title _______________________ Date __________________

Return this form and all requested materials to: Office of Career Planning and Professional Development, University of Illinois College of Law,
Suite 101, 504 E. Pennsylvania Avenue, Champaign, Illinois 61820; Fax (217) 244-5734; Email law-career@illinois.edu.