On-Campus Interview Program Registration Form

Registration Deadline: June 15, 2018

Employer Name ____________________________________________

Address __________________________________________________

City ___________________________ State ___________ Zip __________

Phone ___________________________ Fax _______________________

Website ___________________________________________________

Offices for which you are hiring* __________________________________

*Please register separately for offices interviewing independently.

Primary Contact Name _______________________________________

Primary Contact Title _______________________________________

Primary Contact Phone ___________________________ Primary Contact Email _______________________

Position Title ______________________________________________

Position Type (Check all that apply.)  □ Part-time  □ Full-time  □ Summer  □ Temporary

Job Description ______________________________________________

Preferred Qualifications**

**E.g., academic qualifications, law school activities, prior academic/employment experience

Accepting Resumes From (Check all that apply.)  □ 2Ls  □ 3Ls  □ LL.M. Students

Additional Application Materials Requested:  □ Unofficial Transcript  □ Cover Letter  □ Writing Sample

□ Other (Please Specify): ________________________________________

Number of Schedules ________________________________

Length of Interviews  □ 20 minutes  □ 30 minutes  □ Other (Specify): ___________________

Schedule  □ Standard: The standard schedule runs from 9 a.m. until 5 p.m. with a 20-minute break during each of the morning and afternoon sessions and a one-hour break for lunch from noon until 1 p.m.

□ Other (Specify): ___________________________________________

Our Fall 2018 On-Campus Interview Program will take place on August 7-9, September 5-7 and September 11-13. Please indicate your top three date preferences.

First Preference _____________ Second Preference _____________ Third Preference _____________

A limited number of greeting rooms are available for reservation. Please indicate if you would like to reserve a room to meet with students prior to or following their interviews.  □ Greeting Room

Affirmation Regarding Employment Practices

Bylaw 6-3(b) of the Association of American Law Schools requires every employer participating in the On-Campus Interview Program and Job Notification Program to affirm its status as an equal opportunity employer, offering the College of Law’s students and graduates with equal opportunity to obtain employment without discrimination or segregation on the ground of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age, or disability. I agree, to the extent permitted by law, to abide by the principle of equal opportunity as set forth in Bylaw 6-3(b) of the Association of American Law Schools.

By: ___________________________ Title ___________________________ Date ___________________________

Return this form and all requested materials to: Office of Career Planning and Professional Development, University of Illinois College of Law, Suite 101, 504 E. Pennsylvania Avenue, Champaign, Illinois 61820; Fax (217) 244-5734; Email law-career@illinois.edu.