

University of Illinois College of Law

Fall 2023 Interview Program Registration Form

Employer Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Website _____

Primary Contact Name _____ Salutation _____
Primary Contact Title _____ Phone _____
Primary Contact Email _____
Locations for which you are hiring (city & state) _____

**Please register separately for locations interviewing independently.*

Our Fall 2023 interview programs will take place on the following dates:

- Tuesday, August 1, 2023 (Virtual)
- Wednesday, August 2, 2023 (Virtual)
- Thursday, August 3, 2023 (Virtual)
- Friday, August 4, 2023 (Virtual)
- Wednesday, August 9, 2023 (Chicago)
- Thursday, September 7, 2023 (Champaign)
- Friday, November 10, 2023 (Virtual)

REGISTRATION FEES (per session)			
Type of Employer	Virtual	Champaign	Chicago
50+ lawyers	\$200	\$0	\$500
<50 lawyers, government, non-profit	\$0	\$0	\$500

Please indicate your top three date preferences.

First: _____ Second: _____ Third: _____

Length of Interviews: 20 minutes 30 minutes Other Specify): _____

Morning: 9:00 a.m. – 12:00 p.m. Afternoon: 1:00 p.m. – 5:00 p.m.

Full Day: The full day runs 9:00 a.m. – 5:00 p.m. with a 20-minute break during each of the morning and afternoon sessions and a one-hour break for lunch from noon until 1 p.m.

Other (Specify): _____

Interviewer Name(s): _____

Position Title _____ Salary (if known): _____

Position Type (Check all that apply.) Part-time Full-time Summer Temporary

(Continued on next page)

Description

Preferred Qualifications**

***E.g., academic qualifications, law school activities, prior academic/employment experience*

Accepting Resumes From (Check all that apply.) 1Ls 2Ls 3Ls LL.M. Students

Additional Application Materials Requested:

Unofficial Transcript Cover Letter Writing Sample

Other (Please Specify): _____

Name and title to be used in cover letters (if different than primary contact):

Additional Notes _____

Affirmation Regarding Employment Practices

Bylaw 6-3(b) of the Association of American Law Schools requires every employer participating in the On-Campus Interview Program and Job Notification Program to affirm its status as an equal opportunity employer, offering the College of Law's students and graduates with equal opportunity to obtain employment without discrimination or segregation on the ground of race, color, religion, national origin, sex, gender (including identity and expression), sexual orientation, age, or disability. I agree, to the extent permitted by law, to abide by the principle of equal opportunity as set forth in Bylaw 6-3(b) of the American Association of Law Schools.

By: _____ Title _____ Date _____

Email this form and any additional employer materials to: law-career@illinois.edu.

Questions can be directed to Amber LaBau at adl@illinois.edu or 217.300.4488.