

MATTHEW E. BRAUN

142E2 Law Building, MC-594
504 East Pennsylvania Avenue
Champaign, IL 61820
217-300-0536 (direct) • braun22@illinois.edu

LICENSURE

Admitted to the practice of law in Ohio, November 2003

LAW LIBRARY MANAGEMENT EXPERIENCE

UNIVERSITY OF ILLINOIS COLLEGE OF LAW CHAMPAIGN, ILLINOIS

ALBERT E. JENNER, JR. MEMORIAL LAW LIBRARY

SENIOR ASSOCIATE DIRECTOR FOR ADMINISTRATION, 4/2022 – PRESENT

ASSOCIATE DIRECTOR FOR ADMINISTRATION, 7/2020 – 4/2022

ASSOCIATE DIRECTOR FOR ACCESS AND OPERATIONS, 5/2017 – 7/2020

- Direct the Law Library's acquisitions, collection development, and technical services operations. Coordinate the budgeting for and purchasing, licensing, and cataloging of electronic, print, and microform material; the management of original and copy catalog records in the Ex Libris Alma integrated library system; and the processing of monographic, serial, and government document publications.
- Manage the Law Library's procurement of electronic legal sources and computer hardware and software. Engage in negotiations with vendors to secure agreeable purchasing, licensing, and access terms for the university. Collaborate with administrators at the main University of Illinois Library on joint purchases and access parameters.
- Coordinate the gathering, organization, and interpretation of Law Library collection and services data for inclusion in required annual reports for the university and for multiple accrediting organizations. Consult with assessment experts at the main University of Illinois Library on presentation and integration of Law Library data into applicable metrics.
- Manage the Law Library's digitization initiatives, with current focus on digitization of U.S. Court of Appeals for the Seventh Circuit and Supreme Court of Illinois records and briefs.
- Conduct extensive legal, interdisciplinary, and non-legal research for College of Law faculty, on projects that are often time-sensitive or long-term.
- Supervise two unionized civil service staff members in the Technical Services Department. Conduct performance appraisals and coordinate human resources reclassification initiatives for supervisees.
- Supervise one half-time graduate student of the University of Illinois School of Information Sciences (the iSchool at Illinois) on digitization initiatives.
- Prior to increased professional staffing, directed circulation desk and library access operations. Supervised one professional law librarian, five unionized civil service staff in the Technical Services and Circulation Departments, and five full time-equivalent graduate students of the iSchool at Illinois who worked in the Circulation Department.
- Coordinate the Law Library's facilities maintenance and improvements, focusing on the optimal utilization of collection and study space to meet a wide range of patron needs.
- Provide research assistance and bibliographic instruction to College of Law students, other

members of the university community, and the public, through reference desk operations.

- Manage the Law Library's operations information as presented on the College of Law's website and on the Law Library's LibGuides, in consultation with the College of Law's Communications, Media Relations, and Events staff.

UNIVERSITY OF IOWA COLLEGE OF LAW IOWA CITY, IOWA

UNIVERSITY OF IOWA LAW LIBRARY

HEAD OF ELECTRONIC RESOURCES AND SPECIAL SERVICES, 8/2016 – 5/2017

HEAD OF ELECTRONIC RESOURCES AND COMPUTER SERVICES, 7/2014 – 7/2016

- Coordinated the evaluation, selection, acquisition, patron access, promotion, and renewal of the Law Library's electronic sources. Arranged electronic source demonstrations and trials for the University of Iowa College of Law faculty and Law Library reference staff, and recommended purchase or license of such sources to the Law Library administration.
- Negotiated with providing vendors on electronic source acquisition and access, while attentive to the Law Library budget and strategic plan, and representing the interests of the Law Library, the College of Law, and the greater university community. Coordinated agreeable license terms and conditions for electronic sources by working closely with the respective vendors and the university's purchasing and software security officials.
- Managed the content and organization of the Law Library's Drupal-based website, its research guides on the LibGuides platform, and its social media presence, and chaired a committee of law librarians to develop recommendations for the growth of these initiatives.
- Curated the Law Library's online faculty bibliography, with special focus on automating content updates and promoting full-text access to faculty works.
- Created descriptions of electronic sources for inclusion on the Law Library's website and collaborated with the Collection Services Division on the contents of MARC records for these sources in the Ex Libris Alma integrated library system and Primo discovery tool.
- Co-led a working group on electronic source management for the university's ongoing implementation and configuration of the Ex Libris Alma integrated library system.
- Collaborated with information technology specialists at the University of Iowa Libraries on the configuration and management of a proxy server for electronic sources limited to the College of Law community.
- Supervised one unionized paraprofessional in serving as manager of the Special Services Department, with responsibility for overseeing all loose leaf and microform processing. Conducted performance appraisals and collaborated on annual goals for the supervisee. Consulted closely with the Law Library administration on the recruitment and employment of undergraduate work-study students to assist in the Department's filing initiatives.
- Provided research assistance and bibliographic instruction to College of Law faculty and students, and other members of the university community and the public, at the reference desk.
- Prior to the university's consolidation of information technology services, supervised one professional information technology specialist and one professional law librarian as the manager of the Student Computing Department. Conducted performance appraisals and collaborated on initiatives and annual goals for the supervisees. Mentored the supervisees on professional development aimed to increase skills and effectiveness and to prepare them for career advancement.
- Prior to the university's consolidation of information technology services, oversaw information technology support to all College of Law students and Law Library staff, and supervised hardware and software upgrades within the Law Library.

LAW LIBRARY OF CONGRESS (LIBRARY OF CONGRESS) WASHINGTON, D.C.

ACTING READING ROOM COORDINATOR (GS-13), 8/2012 – 2/2013 (as part of a rotation)

- Supervised seven unionized professional law librarians and three unionized library technicians in the Public Services Division, as a fellow in the Reading Room Management Training Program, with primary responsibility for congressional and public reference and research operations. Participated in multiple Library of Congress management seminars.
- Conducted performance appraisals and evaluations for Public Services Division staff and created individual position development plans. Addressed performance problems and developed plans to facilitate improvements, in collaboration with representatives from the two Library of Congress collective bargaining units and the Library's legal counsel.
- Advised the Law Librarian of Congress and other Law Library senior level staff on strategic planning for the organization and operation of the Public Services Division.
- Consulted with various Law Library and Library of Congress units regarding the day-to-day operation and improvement of the Law Library Reading Room's services and physical spaces, with special attention given to the designs and schedules for a reconstruction of the Law Library Reading Room that began in 2014.
- Guided the Law Library's reference librarians, library technicians, and contract staff on division projects and procedures.

SENIOR LEGAL RESEARCH SPECIALIST (GS-13), 2/2013 – 5/2014

LEGAL REFERENCE SPECIALIST (GS-12), 6/2011 – 8/2012

LEGAL REFERENCE LIBRARIAN (GS-11), 2/2009 – 6/2011

- Addressed the information needs of and provided electronic, print, and microform source instruction to in-person congressional staff and public library readers at the reference desk in the Law Library Reading Room. Similarly assisted remote congressional staff and other correspondents through telephone and the Library of Congress's "Ask a Librarian" system.
- Served as the featured instructor at Continuing Legal Education programs focused on how to conduct free and low-cost legal research online, at American Bar Association (ABA) annual, midyear, and section meetings and through ABA webinars.
- Cultivated and managed the Law Library's Databases and eResources collection and Legal Blawg Archive. Collaborated with the Library of Congress's Office of Strategic Initiatives on a variety of web harvesting projects. Extensively manipulated HTML code, utilized Adobe Dreamweaver, and transferred content among Library of Congress servers.
- Served as a Library of Congress Recommending Officer for domestic and comparative legal serial publications in print format.
- Routinely utilized multiple modules in the Ex Libris Voyager integrated library system to track the Law Library of Congress's 2.65 million items.
- Wrote entries on substantive legal matters for the Law Library of Congress's In Custodia Legis blog, and regularly contributed content to the @Congressdotgov Twitter page.
- Conducted training sessions on federal legislative history and on using the Library of Congress's Congress.gov website, to House and Senate member and committee staff, Congressional Research Service staff, and Law Library of Congress VIP groups.
- Served as the primary liaison for Law Library visiting scholars and internship participants regarding the Library of Congress's collections and procedures.
- Organized Law Library Reading Room displays in conjunction with special Law Library events and commemorative dates.
- Advised the junior reference staff on reference desk procedures and edited the draft answers written by junior staff for the "Ask a Librarian" system.
- Conducted briefings and library tours for new congressional staff and for the Law Library of Congress's visiting scholars and groups.

PROFESSIONAL TEACHING EXPERIENCE

UNIVERSITY OF ILLINOIS COLLEGE OF LAW CHAMPAIGN, ILLINOIS
TEACHING ASSOCIATE PROFESSOR, LAW LIBRARY, 4/2021 – PRESENT
TEACHING ASSISTANT PROFESSOR, LAW LIBRARY, 5/2017 – 4/2021

- Taught the following one-credit, letter-graded Advanced Legal Research courses to second and third-year Juris Doctor candidates:
 - Administrative and Regulatory Law, in the Spring 2021, Spring 2020, and Spring 2018 semesters
 - Illinois Law, in the Spring 2019 semester
- Taught the one-credit, letter-graded Legal Research course to first-year Juris Doctor candidates and Master of Studies in Law candidates, in the Fall 2021, Fall 2020, Fall 2019, Fall 2018, and Fall 2017 semesters.
- Employ an experiential learning model that requires student participation in the teaching of electronic and print research processes and encourages real-time student feedback on the effectiveness of the instruction. Prepare in-class tutorials and exercises, arrange for guest speakers, and design and grade student assignments. Regularly advise students on the development of their legal research methods and source evaluation.
- University of Illinois College of Law committees:
 - Assessment, 2021 – 2022 (co-chair), 2020 – 2021, and 2019 – 2020 academic years
 - Diversity, 2021 – 2022 and 2018 – 2019 academic years
 - Student Awards, 2017 – 2018 academic year
- WILL-AM 580 and WILL-FM 90.9 / Illinois Public Media (NPR/PBS), Urbana, Illinois
 - [Legal Issues in the News](#), Commentator, 2020 – Present
- University of Illinois, Faculty Senator for the Urbana-Champaign campus and Senate Admissions Committee Member, 2018 – 2020

UNIVERSITY OF IOWA COLLEGE OF LAW IOWA CITY, IOWA
ADJUNCT LECTURER IN LAW, 1/2015 – 5/2017

- Taught the following one-credit, pass/fail Advanced Legal Research Methods courses to Master of Laws and second and third-year Juris Doctor candidates:
 - Business and Taxation (co-taught), in the Spring 2017 and Spring 2015 semesters
 - Regulatory and Administrative Law, in the Fall 2016 semester
 - Intellectual Property Law, in the Spring 2016 semester

THE CATHOLIC UNIVERSITY OF AMERICA WASHINGTON, D.C.
DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE
ADJUNCT PROFESSOR, 1/2012 – 5/2013

- Taught the three-credit, letter-graded Advanced Legal Research seminar, to Master of Science in Library and Information Science candidates, in the Spring 2013 and Spring 2012 semesters.
- Extensively prepared in-class lectures, discussions, and exercises; designed and graded student assignments; and advised students on preparing for careers in academic, government, law firm, and public law libraries.
- Law Librarianship Program Advisory Board, Member, 2013 – 2014

LAW LIBRARY EXPERIENCE

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL WASHINGTON, D.C.

JACOB BURNS LAW LIBRARY

REFERENCE/INTELLECTUAL PROPERTY LIBRARIAN, 8/2006 – 2/2009

REFERENCE LIBRARIAN, 8/2005 – 8/2006

- Coordinated legal and non-legal research projects for Law School faculty, with focus given to faculty interested in patent, copyright, trademark, and trade secret law.
- Selected and maintained electronic and print sources for the Law Library's extensive collection in intellectual property law and managed the annual budget for such sources.
- Organized and taught multiple library research sessions each semester for students in the Master of Laws, Juris Doctor, and Paralegal Studies programs, with specific attention given to students focusing their studies on intellectual property.
- Provided bibliographic instruction to Law School faculty and students, and other members of the university community, at the reference and circulation desks.
- Collaborated with various members of the Public Services Division on print and electronic research guides and web-based outreach to various patron groups.
- Conducted intellectual property research lectures to organizations such as the Asia Pacific Legal Institute and The George Washington University College of Professional Studies.

UNIVERSITY OF NORTH CAROLINA SCHOOL OF LAW CHAPEL HILL, NORTH CAROLINA

KATHRINE R. EVERETT LAW LIBRARY

GRADUATE ASSISTANT, 6/2004 – 7/2005

REFERENCE ASSISTANT, 1/2004 – 6/2004

- Facilitated legal research needs of School of Law faculty and students, and members of the public, at the reference desk. Collaborated closely with administrators and librarians in Public Services, Technical Services, and Information Technology Services on various operational initiatives. Focused on reference and research skills, patron interactions, and professional development.

LIBRARY PUBLICATIONS

- Book Review, Cheating: Ethics in Everyday Life, 110 LAW LIBR J. 552 (2018), <https://heinonline.org/HOL/P?h=hein.journals/lj110&i=554>.
- Orphan Works, Library Digitization, and Special Collections: A Few Words, LH&RB (an American Association of Law Libraries Special Interest Section Newsletter), Fall 2017, at 19-23, <https://www.aallnet.org/lhrbsis/wp-content/uploads/sites/10/2017/12/LHRBSIS2017FallNewsletter.pdf>.
- Book Review, Unifying the Nation: Article IV of the United States Constitution, 107 LAW LIBR. J. 601 (2015), <https://heinonline.org/HOL/P?h=hein.journals/lj107&i=593>.
- South Dakota Practice Materials: A Selective Annotated Bibliography (with Kasia Solon), in STATE PRACTICE MATERIALS: ANNOTATED BIBLIOGRAPHIES (Frank G. Houdek, ed.) (2008), <https://heinonline.org/HOL/Page?handle=hein.lbr/spmabi0001&id=1823&collection=lbr&index=>.

AFFILIATIONS

CLEAR LAW INSTITUTE, FACULTY, 2016 – PRESENT

- Presenter of *How to Conduct Free Legal Research Online*, *Researching Intellectual Property Law*, and *Researching Federal Administrative Law* continuing legal education (CLE) webinars
- <https://clearlawinstitute.com/webinar-presenters/matthew-braun>

AMERICAN ASSOCIATION OF LAW LIBRARIES (AALL), MEMBER, 2004 – PRESENT

- AALL 2022 Annual Meeting (Denver), Coordinator for an educational program on implementing controlled digital lending in academic law libraries (forthcoming)
- AALL 2018 Annual Meeting (Baltimore), Panelist on an educational program regarding the transferring of skills across law library types and sectors
- AALL 2012 Annual Meeting (Boston), Coordinator and Moderator for an educational program on federal legislative history research
- AALL Live Interview Series, Panelist for a program on coordinating virtual conferences, 2020
- Council of Newsletter Editors, Co-Chair, 2008 – 2009
- Copyright Committee, Member, 2019 – Present
- Council of Chapter Presidents, Member, 2019 – Present
- Annual Meeting Program Committee, Team Member, 2017 – 2018
- Digital Access to Legal Information Committee, Member, 2008 – 2009
- Citation Formats Committee, Member, 2007 – 2008
- Academic Law Libraries special interest section (SIS), Member, 2005 – 2009, 2014 – Present
 - Continuing Status/Tenure Committee, Member, 2016 – 2017
 - Faculty Services Committee, Member, 2007 – 2008
 - Newsletter Committee, Member, 2006 – 2007
- Legal Innovation & Technology SIS, 2017 – Present
- Research Instruction and Patron Services SIS, Member, 2005 – 2009, 2017 – Present

MID-AMERICA ASSOCIATION OF LAW LIBRARIES (MAALL), MEMBER, 2014 – PRESENT

PAST PRESIDENT, INSTALLED 11/2021

PRESIDENT, SERVED 10/2020 – 11/2021

VICE PRESIDENT/PRESIDENT-ELECT, ELECTED 6/2019, SERVED 10/2019 – 10/2020

- MAALL 2021 Annual Meeting (virtual), Panelist on an educational program detailing how to practice adaptive leadership in law libraries during challenging times
- MAALL 2019 Annual Meeting (St. Louis), Presenter and moderator on a roundtable discussion on how to best utilize webinar and web conferencing technology
- MAALL 2018 Annual Meeting (Memphis), Panelist on an educational program on teaching the value of legal citation
- MAALL Markings (association newsletter), Photography Editor, 2015 – 2021
- Education Committee, Chair, 2019 – 2021
- Public Relations Committee, Chair, 2018 – 2019
- Website Committee, Member, 2016 – 2017

ASSOCIATION OF AMERICAN LAW SCHOOLS (AALS), MEMBER, 2017 – PRESENT

- Law Libraries and Legal Information section, Member, 2017 – Present

LAW LIBRARIANS' SOCIETY OF WASHINGTON, D.C. (LLSDC), MEMBER, 2005 – 2014
CORRESPONDING SECRETARY (BOARD MEMBER), 2009 – 2011

- LLSDC Legal Research Institutes, Instructor (taught sessions to new law librarians on how to research federal legislative history), 2010 – 2012
- Law Library Lights (society newsletter), Editor, 2008 – 2009, and Assistant Editor, 2007 – 2008; <https://www.llsdc.org/lights>.

EDUCATION

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL CHAPEL HILL, NORTH CAROLINA
SCHOOL OF INFORMATION AND LIBRARY SCIENCE
MASTER OF SCIENCE IN LIBRARY SCIENCE, CONFERRED AUGUST 2005

- Master's Paper, A Study of the Relationship Between Faculty Status and Job Satisfaction Among Academic Law Librarians, published July 2005, https://cdr.lib.unc.edu/concern/masters_papers/q524js523.

THE OHIO STATE UNIVERSITY COLUMBUS, OHIO
MORITZ COLLEGE OF LAW

JURIS DOCTOR, CONFERRED JUNE 2003 • MORITZ PUBLIC SERVICE FELLOW

- Ohio State Journal on Dispute Resolution, Symposium Editor, 2002 – 2003
 - Author of Recent Development, The Revised Uniform Arbitration Act, 18 OHIO ST. J. ON DISP. RESOL. 237 (2002), <https://heinonline.org/HOL/Page?handle=hein.journals/ohjdpr18&collection=journals&id=247>.
- Pro Bono Research Group, Assistant Manager for Quality Control, 2002 – 2003
- Moritz College of Law Admissions Committee, Student Member, 2001 – 2002
- The Center for Computer-Assisted Legal Instruction (CALI) Award for Excellence in Legal Writing (highest grade in first-year Legal Research & Writing section), 2001
- The Ohio State University Scholarship in Law, 2000 – 2001

MIAMI UNIVERSITY OXFORD, OHIO

BACHELOR OF SCIENCE IN MASS COMMUNICATION, CONFERRED MAY 1999

MINOR IN CRIMINOLOGY

THE PHI BETA KAPPA SOCIETY, IOTA OF OHIO CHAPTER, INDUCTED APRIL 1999

- College of Arts and Science Distinguished Student Achievement Award, 1999
- Miami University Honors and Scholars Program, 1997 – 1999
- Golden Key International Honour Society, inducted 1997
- Phi Sigma Pi National Honor Fraternity – Beta Xi Chapter Secretary, inducted 1996
- Miami University President's List (4.0 semester GPA), three semesters
- Miami University Dean's List (3.5 + semester GPA), four semesters

LEGAL EXPERIENCE

MADISON COUNTY COURT OF COMMON PLEAS LONDON, OHIO
JUDICIAL CLERK, 5/2002 – 11/2003

- Legal consultant to The Honorable Robert D. Nichols. Assisted Judge Nichols with the drafting of case opinions, jury instructions, and various other types of legal documentation.

FROST BROWN TODD, LLC CINCINNATI, OHIO

PARALEGAL, 1/2000 – 7/2000

DEPARTMENT CLERK, 6/1999 – 12/1999

- Collaborated with attorneys throughout the litigation department on deposition preparation, document discovery, and correspondence with parties connected to various civil actions. Participated in multiple legal seminars and served as designated liaison between department clerks and paralegals.