

SHANNON M. MORITZ

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EDUCATION

HARVARD LAW SCHOOL, J.D., *cum laude*, 1996

NORTHWESTERN UNIVERSITY, B.A. with Highest Distinction in Economics and Psychology, 1993

EXPERIENCE

UNIVERSITY OF ILLINOIS COLLEGE OF LAW, Champaign, Illinois

Director of Legal Writing, 8/00-8/02 and 5/03-Present

- Currently teach or have taught Legal Writing & Analysis, Legal Research & Writing, Introduction to Advocacy, Employment Discrimination, and various advanced legal writing courses, including Advanced Legal Writing: Appellate Advocacy and Advanced Legal Writing: Children and the Law
- Direct and develop curriculum for first-year legal writing program
- Co-teach and serve as supervising writing professor for required LL.M. Legal Writing & Research course
- Conduct orientation and training for legal writing faculty
- Conduct orientation for legal writing teaching assistants
- Served as faculty advisor for moot court program
- Chaired search committee for legal writing faculty
- Served as course director for LL.M. Advantage Program
- Served as member of College of Law's Admissions and Scholarships Committee, Curriculum Committee, Promotion and Tenure Committee, Self-Study Committee, Strategic Planning Committee, Student Awards Committee, and Technology Committee
- Supervised independent studies
- Coached external moot court and negotiation teams
- Oversaw Regional American Bar Association Negotiation Competition at the College of Law in 2001 and 2009
- Served as member of University's Educational Technology Board

Interim Assistant Dean for Student Affairs, 8/02-5/03

- Counseled students on academic and other issues
- Coordinated academic support services
- Coordinated exam-taking and other accommodations for students with disabilities
- Assisted in planning and administration of first-year orientation program
- Oversaw College of Law Convocation and related events
- Assisted in handling student disciplinary matters
- Assisted in oversight of student organizations
- Reviewed admissions files and represented College of Law at law fairs for prospective students
- Served as member of College of Law's Admissions and Scholarships Committee and Self-Study Committee
- Served as member of University's Educational Technology Board, Public Safety Advisory Committee, and UI-Integrate Student Services Advisory Committee

Visiting Assistant Professor, 8/98-8/00

- Taught Legal Research & Writing, Introduction to Advocacy, Advanced Legal Writing: Children and the Law, and Employment Discrimination
- Coached external moot court and negotiation teams

MAYER, BROWN & PLATT, Chicago, Illinois

Associate, Labor and Employment Department, 10/96-7/98

- Second chaired several labor arbitrations
- Assisted lead counsel with voir dire and motion for directed verdict in federal jury trial
- Represented pro bono client in criminal appeal
- Argued motions and took and defended depositions
- Drafted briefs, motions, pleadings, discovery requests, and office memoranda
- Drafted and reviewed sections of employee handbooks and employment policies

Summer Associate, Summer 1995

- Researched issues and drafted memoranda for real estate, corporate and securities, environmental, labor and employment, litigation, and taxation departments
- Drafted easement agreement

POPHAM, HAIK, SCHNOBRICH & KAUFMAN, LTD., Minneapolis, Minnesota

Summer Associate, Summer 1994

- Drafted brief in white collar criminal case
- Developed guidelines to be implemented by firm's Rule 11 Committee
- Researched issues and drafted memoranda for business, real estate, litigation, environmental, and labor departments

PROFESSIONAL ACTIVITIES

- Taught two-week Legal Research & Writing course at the law school of the Universidade Católica Portuguesa in Lisbon, Portugal in November 2006
- Taught Legal Research & Writing in Law Minority Access Program each summer from 1999-2007 and directed program for several of those years
- Member of planning committee for 2007, 2009, 2011, 2013, 2015, 2017, 2019, 2021, and 2023 Central States Legal Writing Conference
- Panelist at 2023 I Am Ready Law Admission Readiness Program
- Committee member and panelist at inaugural "Beyond the First Year" legal writing conference in 2018
- Panelist at 2018 Legal Writing Institute One-Day Workshop "Legal Writing Across the Curriculum: Opportunities for Students to Write More Over Three Years of Law School"
- Presenter at 2015 Central States Legal Writing Conference
- Co-presenter at 2013 Central States Legal Writing Conference
- Co-presenter at 2010 Biennial Conference of the Legal Writing Institute
- Co-presenter at 2009 Colonial Frontier Legal Writing Conference
- Co-presenter at 2009 University of Illinois Annual Workshop for Directors of Graduate Study and Graduate Contacts
- Panelist at 2005 Symposium on the Future of Legal Research at Chicago-Kent College of Law
- Presenter at 2004 Rocky Mountain Legal Writing Conference
- Moderator of discussion group and panelist at 2004 Biennial Conference of the Legal Writing Institute
- Moderator of panel at 2003 East Central Illinois Women Attorneys Association Retreat
- Co-presenter at 2002 Biennial Conference of the Legal Writing Institute
- Co-presenter at 2001 Central States Regional Conference on the Teaching of Legal Research, Analysis, and Writing
- Former member of American Bar Association CoLAP (Commission on Lawyer Assistance Programs) Law School Assistance Committee (2016-17)
- Former member of Legal Writing Institute Moot Court Committee
- Judge for Adam A. Milani Disability Law Writing Competition (multiple years)
- Judge on final panel for 2017 Judge John R. Brown Award for Excellence in Legal Writing

BAR ADMISSIONS

- Illinois, 1996
- United States District Court for the Northern District of Illinois, 1996